Driver Safety Induction
Your language of Choice

English
Every haulage driver is required to undertake driver safety awareness training.

The training will take 10 - 15 minutes and is followed by a test.

The online test will be 15 questions, 100% must be obtained to pass.

Please read all slides carefully.

Drivers who fail to comply with site rules will be recalled for retraining.

Drivers who fail CONTINUOUSLY to comply with site rules will be refused entry to the terminal...
Terminal Layout

Follow road layout, **do not drive against direction of traffic flow.**
Port Safety Rules: Personal Protective Equipment

Personal Protective Equipment (PPE) must be worn when outside of your vehicle.

High Visibility Clothing – Jacket, Vest or T-shirt

For assistance call VBS helpline: 02380 706 300
Terminal Safety Rules

Speed limits vary around the terminal...

**Pregate**
speed limit 10 MPH

**Transfer Areas & Empty Park**
speed limit 20 MPH

**Dock road**
speed limit 30 MPH

THE TERMINAL CARRIES OUT RANDOM SPEED CHECKS...
failure to comply can result in entry to the terminal being refused.
Terminal Safety Rules

NO SMOKING permitted in the terminal (Including e-cigarettes & vaping).

Drugs and alcohol are NOT permitted in the terminal.

For assistance call VBS helpline: 02380 706 300
Port Safety Rules: Passengers

Unauthorised passengers are **NOT** permitted on the terminal

High value cargo & driver training permits a passenger, with 24hrs prior authorisation

Refer back to our website for the Passenger in cab request template.

For assistance call VBS helpline: 02380 706 300
Port Safety Rules : Environment

DP World Southampton Green Charge

£5 will be charged for trucks with a licence plate of '08' or older (Euro IV type trucks).
Please refer to charges and peak periods page on our website for more information.

Please play your part by turning off your engine where-ever possible.

For assistance call VBS helpline: 02380 706 300
Drivers are not permitted to take breaks inside the terminal

Any driver found taking a break, will have their truck trip cancelled and be escorted off the terminal.

For assistance call VBS helpline: 02380 706 300
**Security checks**
The Terminal is subject to International Ship and Port Security Regulations (ISPS).

Therefore you may be requested for a vehicle/personal search. These security checks are positioned at all entrances to the transfer areas and the Empty Park.

Compliance is mandatory, failing to stop or not complying with a search request will result in: Cancellation of your VBS, a no-show fee applied and being escorted from the terminal.
**Pedestrian Safety Rules**

You may only exit your vehicle in the **GREEN** designated parking areas, which are:

1. Pregate Help desk – pedestrian accessible parking area.

2. Designated twist lock unlock /re-lock areas at the Empty Park & Transfer Areas.

3. Seal check area at Transfer Areas 1, 2 & 3.
No entry unless you are within your VBS time window.

DO NOT EXIT YOUR VEHICLE unless you are within the Green Pedestrian zone located next to the VBS Help Desk.

For assistance please call VBS on 023 80706300
Welcome to DP World Southampton : Pre-gate Entry

1. Drive into Pre-gate. **STOP** and book in through Kiosk.
2. Insert registration and VBS Booking Number and confirm container number(s.).
3. Follow screen instructions. Proceed to seal check area through the right hand lane.
4. If there is a problem when booking in, follow the left lane to the ‘Pedestrian Zone’ & VBS help desk.

For assistance call VBS helpline: 02380 706 300
Welcome to DP World Southampton: Pregate Exit

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<tr>
<td><strong>1</strong></td>
<td><strong>2</strong></td>
<td><strong>3</strong></td>
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<tr>
<td>Queue in designated transfer area lane.</td>
<td>Stop at Kiosk, enter registration. Green light = proceed through Barrier.</td>
<td><strong>DO NOT</strong> tailgate. Post DG and any shipping notes in letter box.</td>
</tr>
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| **4** |
| Await seal check to be completed. Confirmation displayed on screen & green light when complete. |

For assistance call VBS helpline: 02380 706 300
Empty Park layout

Twist lock area is the only pedestrianised section of the Empty Park...
Empty Park

**Entry**
1. Use both lanes.
2. Stop at kiosk - input your registration.

**Gates**
3. Booking will activate, proceed through gates.
4. **STAY IN CAB** until you are within the designated **green** pedestrian area.

**Stop**
5. Park in bay for security searches. **Red light** will be activated and you will be signalled in by the security officer.

**Roundabout**
6. If light is **green**-follow one way system. At the roundabout, give way to exiting trucks. Follow the **green** line into the entrance.
Empty Park continued…

<table>
<thead>
<tr>
<th>Twistlocks</th>
<th>Wait</th>
<th>Slot</th>
<th>Exit</th>
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<tr>
<td>7. Follow one way system. Release twist locks ONLY within green zone.</td>
<td>8. Proceed to strike zone queue, use slots 1 to 5. <strong>Stay in Cab</strong></td>
<td>9. ECH will lift the empty container off, ECH will <strong>Sound Horn</strong> when it is clear to exit.</td>
<td>10. Check mirrors on your left before exiting slot. When clear proceed through one way system to the exit.</td>
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**Do NOT turn right out of Empty Park exit.**
Container Levelling

For drivers that are using ‘Air-Ride Tractor Units’ please assist us where you can by adjusting your cab suspension to level out the front and rear of the container, this will make it easier for our Empty Park handlers to discharge the container from your skelly/trailer.

This can be done by **STAYING IN THE CAB** and using the in-cab controller.

If this is not applicable please **DO NOT** attempt to assist us by working on your trailer whilst in the Empty Park.

- The designated safe zone is for drivers to adjust their trailer twist locks **ONLY**.
Reverse into pre-slot & slot.
Transfer Area layout continued...

Reverse into pre-slot & slot.
Transfer Area Pedestrian Safety

- Wear PPE at all times
- Do not walk between slots
- Do not park across green walkways
- Do not walk from the slots to the seal check area
- Do not work on your trailer when parked in transfer slot
- Do not walk around your vehicle whilst in operational slot areas

For assistance call VBS helpline: 02380 706 300
Transfer Area Truck Rules

- **Do not** block adjacent slots
- **Do not** reverse beyond your slot as this is the straddle carrier operating area
- **Do not** drive into the straddle carrier strike zone (across slots) to reach your allocated slot
- **Do not** park over green walkways
- **Do** turn off your engine whilst on slot
- **Do** drive slowly as many vehicles moving in these areas
- **Do** use the waste disposal / recycling bins found at seal checking areas
Transfer Area (TA) Slot Allocation Points

**TA Slot Allocation**

1. Transfer Area allocation points are at the entrance to each transfer area - TA1, TA2 & TA3.
2. Stop at kiosk - input your registration.
3. The screen will display your assigned TA slot – take note.
4. Drive to assigned slot which are clearly numbered.
Transfer Area Processes : Approaching a Slot

Pre Slot

1. Reverse in to pre-slot area. The rear of your vehicle must not go beyond/past the positioned tyres.

Twistlocks

2. Exit your cab but stay within your pre-slot area only - do not walk away from truck.

For assistance call VBS helpline: 02380 706 300
Transfer Area Processes: Entering a slot

**Enter slot**

4. Reverse **ONLY** into operational service slot.

**DO NOT** reverse beyond slot as this is the straddle roadway.

**Wait**

5. Once parked, turn off engine.

6. Exit your vehicle when straddle appears and sounds a horn, stand within your slots safe green zone to be serviced.

For assistance call VBS helpline: 02380 706 300
Transfer Area Processes: Loading / Unloading

UNLOADING - EXPORT

7. Straddle carrier will lift the container from trailer.
8. Confirm all ok with thumbs up to straddle driver.
9. Once straddle has departed, go back into your cab wait for import or proceed to the exit.

LOADING - IMPORT

10. Straddle carrier will approach with import container and place container on to trailer.
11. Once container is lowered check the corner castings are aligned with the twist locks.
12. Confirm all ok with thumbs up to straddle driver.
13. Once straddle carrier has departed, drive into Seal Check area and secure your twist locks (alternatively Pre-slot area).

For assistance call VBS helpline: 02380 706 300
Seal Check Process:

**SEAL CHECK**

14. Park within the **green** seal check parking bays, turn off engine.

15. **DO NOT** climb on your trailer, use stair platform provided...

16. Note seal number from your import container - proceed to the seal check **Kiosk** which is positioned within the seal check area.

**KIOSK**

A. Enter Registration.
B. Check container number and proceed.
C. Confirm damage status, damage report forms located within kiosk.
D. Press enter for action required.
E. Input seal number.
F. If you need assistance - use intercom.

**EXIT**

17. Proceed to exit barrier, follow instructions on screen

For Assistance - use intercom on wall behind you
Transfer Area Processes : Quick Review

UNLOAD

Export Unload =
✓ Proceed to exit or...
✓ Await Import LOAD container(s)...

LOAD

Import Load =
✓ Check container(s) number is correct.
✓ Proceed to GREEN seal check area...

SEAL CHECK

✓ Park within the GREEN seal check parking bays, turn off engine.
✓ Lock twist locks on trailer.
✓ Note seal number from your import container, complete seal check process at kiosk.

KIOSK

✓ Confirm damage status (damage report forms located within kiosk).
✓ Input seal number into DP World system.
✓ If assistance required then use intercom.

EXIT

✓ Proceed to exit barrier.
✓ Follow instructions on the pedestal screen.

For assistance call VBS helpline: 02380 706 300
Breaches of Safety Procedures!

Any truck driver found in breach of safety procedures will:

1. Have their VBS cancelled...
2. Have ‘No-show’ fee applied...
3. Be escorted from the Terminal.

Any “haulage company” found in repeat breach of safety procedures will have their ‘VBS Account’ suspended until further investigation. Ultimately, your VBS account could be closed.

For assistance call VBS helpline: 02380 706 300
Port Safety Rules

“Verbal or Physical’’ abuse of DP World Southampton staff will **NOT** be tolerated.

It may result in a future **BAN** for that individual from DP World Southampton.
Terminal Rules & Information Summary

- No mobile phone use whilst driving.
- Wear your seat belt whilst driving.
- Keep to required speed limits.
- No parking, except designated areas.
- No drugs or alcohol.
- No Smoking.
- Switch off engine whilst stationary.
Terminal Map Reminder

Download the PDF version of the Terminal Maps via our website
Please now take the online test
Return back to the DP World Website and follow the DAC test link

https://www.classmarker.com/online-test/start/?quiz=3pg5e34018f18072